

## Lee-Whedon Memorial Library

### Board Meeting June 12, 2017

Present: I. Mark, C. Kiebala, S. O'Dea, D. Schwert, B. Conners, C. Cooper, K. Mostyn

The Open Hearing was held.

C. Cooper called the meeting to order at 4:00 p.m.

The Agenda was unanimously adopted on a motion made by S. O'Dea and seconded by C. Kiebala.

The May minutes were unanimously approved on a motion made by D. Schwert and seconded by S. O'Dea.

Financial Reports were distributed for the month of May:

- May Deposit \$3,977.08 (Re-Reg \$27, Memorials \$140, Fines \$370.31, Fax \$350, Notary \$21, Lost \$32.91, NIOGA Grant for Summer Reading \$300, K. Mostyn's Dollar General Summer Reading Grant \$1,600, Copier \$822)
- Aging: \$16,823.69, Transactions: \$-1,006.39
  - All trustees present read and initialed the reports
- C. Kiebala made a motion to pay the bills and it was seconded by D. Schwert. The motion passed unanimously.
- The Financial Report was reviewed and unanimously approved on a motion made by C. Kiebala and seconded by S. O'Dea.

Our monthly statistics for April were an attendance of 6,985, circulation of 6,414, Overdrive downloads of 124, Zinio downloads of 80, and Hoopla downloads of 229, and computer use of 658. Included because we did not have all the statistics at the last meeting.

Our monthly statistics for May were an attendance of 7,518, circulation of 6,533, Overdrive downloads of 130, Zinio downloads of 13, and Hoopla downloads of 210, and computer use of 616.

The Rug Doctor will be here on Friday, June 16<sup>th</sup> to clean our upholstered furniture.

The parking lot has another pot hole and needs to be re-stripped. C. Cooper will contact Orleans Construction to see if they feel it is necessary to resurface the lot.

Bathroom renovations are moving along. They are working on the final bathroom. Comments from the public have been positive. The staff are also happy with the upgrades. The final step will be the new water fountain.

On May 25<sup>th</sup> we discovered that water was leaking into the building through our main electrical feed. K. Mostyn called Able who told her to call National Grid. National Grid came out and looked at the electrical box and determined that it was safe to continue using it and that they would return with a bucket truck to plug the line at the pole. C. Cooper called National Grid the following morning to ensure the work was done.

The NIOGA Annual Dinner was lovely. D. Schwert discussed his interest in the financial statistics, the CheckOut Challenge statistics, and the Sustainability booklet.

C. Cooper discussed the issue of staying open on Good Friday. The Board unanimously voted to stay open and give the full-time staff a floating holiday on a motion by B. Conners and seconded by C. Kiebala. This will begin with the new fiscal year, starting July 1.

Michael Klepp is ready to move the short tree from the front garden. No one has expressed any interest so he will take it away.

The memorial tree for Elaine Jamele is ready to plant. It is a flowering tree.

Redbox has sent a quote for an interior tree in the Children's department. They quoted \$12,000-\$20,000 for the tree. The Board felt this was extremely high and will continue to look at other options. D. Schwert will be getting information on another indoor tree source next week and will immediately send C. Cooper the information. An outdoor tree or shrub was suggested, similar to Elaine Jamele's memorial tree. The Board was amenable to this idea too.

The bike rack made by BOCES students has been delivered to B. Conners house. She and her husband Jon are painting it for us. B. Conners stated that it was primed and ready for painting. It is very hefty, it took 4 library ladies to move it off the truck. D. Schwert offered the use of his truck for moving it back.

Several trustees mentioned teenagers loitering in front of our doors, loudly playing inappropriate music, and general inappropriate behavior for the library. C. Cooper explained that yes we are aware the problem and are addressing it. It was discussed that morning at the staff meeting.

Trustees then enquired about the Wi-Fi. C. Cooper explained that we no longer have a password and that it is on all the time. We frequently have cars in the lot while we are closed using our Wi-Fi. Trustees were concerned about people leaving debris or damaging property since we were closed. C. Cooper stated that we have not had any issues of that type.

NYS has a new mandate, the Paid Family Leave Act, beginning on January 1, 2018. It is entirely paid for by employees. It has been added onto the Disability Benefits Law. We are exempt from the DBL. It appears that we are also exempt from the PFLA but can choose to enroll. Payments will be automatically deducted from each employee's paycheck. C. Cooper, K. Mostyn, and S. Kleinhans are taking a webinar tomorrow to gather more information.

#### Upcoming Programs:

- The life-size Harry Potter themed maze has been very popular.
- The Brighton Philharmonic Orchestra will be performing here on Saturday, June 24<sup>th</sup> at 3:30 p.m.
- We have a plethora of summer reading programs for ages 9 months – 99 years. A giant inflatable Hungry Hippo game will be the official start to programming on June 23rd.
- K. Mostyn has started an Adult Summer Reading Program which has been well received.

The Board meeting was adjourned at 4:54 p.m.

**The next Regular Board Meeting is July 10 at 4:00 p.m.**