

Lee-Whedon Memorial Library

Board Meeting May 8, 2017

Present: I. Mark, C. Kiebala, S. O'Dea, D. Schwert, B. Conners, C. Cooper, K. Mostyn

The Open Hearing was held.

C. Cooper called the meeting to order at 6:00 p.m.

The Agenda was unanimously adopted on a motion made by C. Kiebala and seconded by D. Schwert.

The April minutes were unanimously approved on a motion made by D. Schwert and seconded by I. Mark.

Financial Reports were distributed for the month of April:

- April Deposit \$1,654.98 (Re-Reg \$13, Memorials \$515, Fines \$368, Fax \$337, Notary \$15, Lost \$100.93, Utica National dividend \$585.39)
- Aging: \$10,647.32, Transactions: \$19,256.63
 - All trustees present read and initialed the reports
- S. O'Dea made a motion to pay the bills and it was seconded by D. Schwert. The motion passed unanimously.
- PILOT update. The signed Memorandum of Agreement with the school was approved at their Board meeting on April 4, 2017.
 - The check for back payment was received. C. Cooper enquired as to which account the money should be deposited into. The Board choose to put it into the Capital Account at MTB.
- C. Cooper presented the proposed Budget for 2017-2018. It includes an overall increase of 0.73% though the tax levy will remain the same as last year. C. Cooper proposed a slight adjust of one employee's pay rate which the Board was amenable to. C. Kiebala made a motion to approve the proposed budget as present by C. Cooper and was seconded by I. Mark. The motion passed unanimously.
- The Financial Report was reviewed and unanimously approved on a motion made by S. O'Dea and seconded by D. Schwert.

Our monthly statistics for April were an attendance of 6,985 and computer use of 658. The remaining statistics had not been received in time for the meeting.

S. Kleinhans applied for a Curtis Foundation grant in the fall and we used the money to purchase a Dero bike repair station and air pump. Once installed they will add us to their nationwide map of locations. The Hart House also expressed interest in promoting this service as they have canal bikers stay there frequently during the summer. It was also suggested that Lynne Menz might add it to the County Tourism website. Jon Pritchard will install them; they have to be bolted to the concrete.

The BOCES students have almost finished the construction of our new bike rack. It will not be painted when we receive it, we are hoping Jon Conners might assist us. B. Conners said she would mention it to him. C. Cooper asked if any Board members were interested in the old bike rack, no one expressed interest. Jon Pritchard will also install this for us as it also needs to be bolted to the concrete. We will have him remove the old bike rack and take it away at that time.

The first bathroom is nearing completion. All of the tile has been installed and the walls painted. It looks really nice and we are quite happy with it.

The Check-Out Challenge was another great success at Lee-Whedon this year. K. Mostyn attended the drawing of names in C. Cooper's stead. We had 67 entries, the highest in the library system. All three winners from Orleans

County were from Lee-Whedon. C. Cooper congratulated the ladies at the desk for doing such a phenomenal job of promoting the contest. We will post photos of the winners with their prizes.

C. Cooper spoke to Michael Klepp about the evergreen bush on the south side of the front garden. He said it could easily be transplanted to another location. C. Cooper asked if anyone on the Board is interested in taking it. D. Schwert expressed interest but first wanted to look at the size and see if he had space for it.

Our flag has once again ripped. C. Cooper has picked up another flag and will be requesting the DPW bring their bucket truck over to replace it for us. She will be bringing donuts to show our appreciation! She is concerned that the cleat for the rope is what is causing the flag to tear and asked for suggestions on how to prevent it in the future. Rotating the cleat and duct taping the points were discussed.

The concrete façade on the building needs to be cleaned. C. Cooper wondered if the Board knew of anyone who power washed buildings. Panek Coatings and Tom Snyder at Medina Lumber were suggested contacts. She will follow up.

K. Mostyn visited Von Maur and the Henrietta Library and photographed their trees. The animatronic tree at Von Maur does not fit our needs. The company that constructed the trees at Henrietta has gone out of business. C. Cooper has contacted Redbox Workshop who constructed a tree for a Tennessee library about their costs. They produce theatrical props and may be able to accommodate our desire for variegated leaves, a smiley face, and a heart with the initials MD. She will also enquire about potential off-gassing.

There is a hole in the parking lot again. It is the same spot as the hole last year, perhaps it needs more than a patch. We will discuss further at the next meeting.

C. Cooper suggested a change to our standard holiday closures. Good Friday is no longer as important to our population as it once was likely due to the secularization of the country. It is not a national holiday and banks and the post office are open. She suggested that we stay open and give full time staff a floating holiday and close on Saturday instead to give part time staff the weekend off. She encouraged the Board to withhold comment at this point and discuss it at the next meeting due to time constraints.

Upcoming Programs:

- Ukrainian Pysanky program was May 6th and had a father and daughter from Hornell in attendance.
- Essential Oils is May 20th
- Star Wars Marathon started May 4th and continues through May 17th
- S. McAllister and K. Mostyn will be constructing a life-size Harry Potter themed maze for the June Summer Reading Kick-Off

The Board meeting was adjourned at 6:53 p.m.

The next Regular Board Meeting is June 12 at 4:00 p.m.