

**Lee-Whedon Memorial Library  
Board Meeting October 16, 2017**

Present: I. Mark, S. O'Dea, D. Schwert, B. Conners, C. Cooper, K. Mostyn

Excused: C. Kiebala

The Open Hearing was held.

C. Cooper called the meeting to order at 4:04 p.m.

The Agenda was unanimously adopted on a motion made by S. O'Dea and seconded by I. Mark

The September minutes were unanimously approved on a motion made by D. Schwert and seconded by I. Mark.

Financial Reports were distributed for the month of September:

- September Deposit \$786.70 (Re-Reg \$38, Memorials \$30, Fines \$318.37, Fax \$246, Notary \$18, Lost \$28.95, Programs \$99)
- Aging: \$19,391.66, Transactions: \$-3,266.95
  - All trustees present read and initialed the reports
- S. O'Dea made a motion to pay the bills and it was seconded by B. Conners. The motion passed unanimously.
- Senator Ortt's \$10,000 bullet aid was received. All Trustees signed a letter of appreciation.
  - This will be used for technology infrastructure upgrades.
- We can invest with MTB investments, as long as the bank is FDIC insured. S. O'Dea made a motion to place \$50,000 from the retirement fund into a 1 year CD. The motion was seconded by D. Schwert and passed unanimously.
- The Financial Report was reviewed and unanimously approved on a motion made by B. Conners and seconded by S. O'Dea.

Our monthly statistics for September were an attendance of 5,092, circulation of 6,328, Overdrive downloads of 90, Zinio downloads of 22, Hoopla downloads of 167, and computer use of 441. C. Cooper attributes the lower attendance to multiple days of work being done in the parking lot, the entry doors were inaccessible for several days and we did have to close one day.

Finally Fridays! line up has been released. C. Cooper applied for funding through Go-Art again.

Judith V.'s letter was returned. C. Cooper has begun looking at alternatives for the children's department memorial including a bronze statue by Seward Johnson. His studio sent a book with examples of his work. C. Cooper is waiting for an email of pictures of his work specific to children reading and pricing. Trustees perused the book and were impressed with the realism.

Burris cleaned our carpets on October 9. This is the annual cleaning.

The typewriter for processing broke and C. Cooper ordered a replacement. Approximately \$500.

Orleans Construction sent their bid for this winter's snowplowing contract. It begins November 1 and runs through April 30 and includes unlimited plowing and 6 de-icing jobs for \$1500. D. Schwert made a motion to accept and was seconded by I. Mark. The motion passed unanimously.

B. Conners will be getting the name of the product and color used on the bike rack so we may touchup the scratches and dings. She will also ask if waxing the rack would help.

C. Cooper and S. McAllister did a program at North Wing. This was the first time and the theme was school days. They will return in December for a second program. The goal is to engage residents there.

**Upcoming Programs:**

- 8 Miracles that Saved America on October 30
- Paint n Sip was full and enjoyed by all on October 13
- Alcohol Ink Ornaments on October 21 is full
- Family Movie Nights begin October 20 with Boss Baby
- Inclusive Playgroup on October 21

The Board meeting was adjourned at 4:54 p.m.

**The next Regular Board Meeting is November 13 at 4:00 p.m.**