

LEE-WHEDON MEMORIAL LIBRARY

AUDIT REPORT

**FOR THE YEAR ENDED
JUNE 30, 2024**

LEE-WHEDON MEMORIAL LIBRARY

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INDEPENDENT AUDITORS' REPORT

To the Board of Trustees
Lee-Whedon Memorial Library
Medina, New York

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities and each major fund of the Lee-Whedon Memorial Library (the Library) as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, and each major fund of the Lee-Whedon Memorial Library as of June 30, 2024, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Lee-Whedon Memorial Library and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Lee-Whedon Memorial Library's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Lee-Whedon Memorial Library's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Lee-Whedon Memorial Library's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison schedule on page 25, schedule of Library's proportionate share of the net pension liability on page 26, schedule of employer's contributions on page 27 and notes to required supplementary information on page 28 be presented to supplement the basic financial statements. Such information is the responsibility of management, and although not a part of the basic financial statements, is required by Government Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by GASB who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinions on the basic financial statements are not affected by this missing information.

Kristie M. Beach, CPAs, PLLC

Kristie M. Beach, CPAs, PLLC
Webster, New York
November 8, 2024

LEE-WHEDON MEMORIAL LIBRARY
Statement of Net Position
June 30, 2024

	Governmental Activities
Assets	
Cash and cash equivalents - unrestricted	\$ 330,970
Grants receivable	5,386
Investments	312,355
Capital assets	
Capital assets not depreciated	143,241
Capital assets - net of depreciation	<u>343,273</u>
Total assets	<u>1,135,225</u>
Deferred Outflows of Resources	
Deferred outflows of resources - pension	<u>121,185</u>
Liabilities	
Accounts payable	15,610
Due to employees' retirement system	9,649
Long-term liabilities	
Portion due or payable within one year	
Lease obligation - current	5,724
Portion due or payable after one year	
Compensated absences	36,147
Lease obligation - net	17,382
Net pension liability - proportionate share	<u>135,037</u>
Total liabilities	<u>219,549</u>
Deferred Inflows of Resources	
Deferred inflows of resources - pension	<u>76,843</u>
Net Position	
Net investment in capital assets	463,408
Unrestricted	<u>496,610</u>
Total net position	<u>\$ 960,018</u>

The accompanying notes are an integral part of these financial statements.

LEE-WHEDON MEMORIAL LIBRARY
Statement of Activities
For the Year Ended June 30, 2024

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Charges for Services</u>	<u>Program Revenues</u> <u>Grants and Contributions</u>	<u>Grants and Contributions</u>	<u>Net (Expenses) Revenues and Changes in Net Position Governmental Activities</u>
Primary Government					
Culture and recreation	\$ 763,171	\$ 3,360	\$ 26,295	\$ -	\$ (733,516)
Debt interest	<u>940</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(940)</u>
Total primary government	<u>\$ 764,111</u>	<u>\$ 3,360</u>	<u>\$ 26,295</u>	<u>\$ -</u>	<u>(734,456)</u>
General Revenues					
					580,913
					33,485
					4,327
					<u>8,893</u>
					<u>627,618</u>
					Change in Net Position
					(106,838)
					Net Position - Beginning
					<u>1,066,856</u>
					Net Position - Ending
					<u>\$ 960,018</u>

The accompanying notes are an integral part of these financial statements.

LEE-WHEDON MEMORIAL LIBRARY
Balance Sheet
Governmental Fund
June 30, 2024

	<u>General Fund</u>
ASSETS	
Assets	
Cash and cash equivalents - unrestricted	\$ 330,970
Grants receivable	5,386
Investments	<u>312,355</u>
Total Assets	\$ 648,711
LIABILITIES AND FUND BALANCE	
Liabilities	
Accounts payable	\$ 15,610
Due to employees' retirement system	<u>9,649</u>
Total liabilities	<u>25,259</u>
Fund Balance	
Unassigned	<u>623,452</u>
Total Liabilities and Fund Balance	\$ 648,711

The accompanying notes are an integral part of these financial statements.

LEE-WHEDON MEMORIAL LIBRARY
Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position
June 30, 2024

Total governmental fund balances		\$ 623,452
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. These assets consist of the following:		
Land	\$ 143,241	
Total capital assets not depreciated		143,241
Buildings	681,419	
Furniture and equipment	71,619	
Infrastructure	<u>9,800</u>	
Total depreciable assets	762,838	
Less accumulated depreciation	<u>(440,235)</u>	
Total capital assets - net of depreciation		322,603
Intangible right-to-use assets - net of amortization		
Intangible right-to-use assets	29,529	
Less accumulated amortization	<u>(8,859)</u>	
Total intangible right-to-use assets - net of amortization		20,670
Some liabilities are not due and payable in the current period and therefore are not reported in the funds. These liabilities consist of the following:		
Lease obligations	(23,106)	
Compensated absences	<u>(36,147)</u>	
Total liabilities		(59,253)
Pension related assets, liabilities, deferred inflows and outflows are not financial resources or are not due and payable in the current period and therefore are not reported in the funds. These consist of the following:		
Deferred outflows of resources - pension	121,185	
Deferred inflows of resources - pension	(76,843)	
Net pension liability - proportionate share	<u>(135,037)</u>	
Total pension related items		<u>(90,695)</u>
Net position of governmental activities		<u>\$ 960,018</u>

The accompanying notes are an integral part of these financial statements.

LEE-WHEDON MEMORIAL LIBRARY
Statement of Revenues, Expenditures and Changes in Fund Balance
Governmental Fund
For the Year Ended June 30, 2024

	General Fund
Revenues	
Real property taxes	\$ 580,913
Payments in lieu of taxes	33,485
Book rental, sales and fines	696
Intergovernmental charges	2,664
Use of money and property	4,327
Miscellaneous local sources	8,893
Grants	19,572
State aid	6,723
Total revenues	657,273
Expenditures	
Personal services	318,141
Equipment and capital outlay	34,743
Contractual expenditures	218,497
Employee benefits	125,323
Debt principal	5,522
Debt interest	940
Total expenditures	703,166
Change in Fund Balances	(45,893)
Fund Balances - Beginning	669,345
Fund Balances - Ending	\$ 623,452

The accompanying notes are an integral part of these financial statements.

LEE-WHEDON MEMORIAL LIBRARY
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund
Balance of Governmental Fund to the Statement of Activities
For the Year Ended June 30, 2024

Change in fund balances - total governmental funds	\$	(45,893)
<p>Amounts reported for governmental activities in the statement of activities are different because:</p> <p>Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those assets are allocated over their estimated useful lives as depreciation and amortization expense. In the current period, these amounts are the following:</p>		
Capital outlay	\$	6,894
Depreciation expense		(28,141)
Amortization expense		<u>(5,906)</u>
Excess of depreciation and amortization over capital outlay		(27,153)
<p>Repayment of leases are reported as an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. This amount is the net effect of these differences:</p>		
Lease repayment		5,522
<p>Some items reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. In the current period, these amounts are the following:</p>		
Change in compensated absences		(5,758)
<p>Changes in the proportionate share of the net pension asset/liability reported in the statement of activities do not provide for or require the use of current financial resources and therefore are not reported as revenues or expenditures in the governmental funds.</p>		
		<u>(33,556)</u>
Change in net position of governmental activities	\$	<u>(106,838)</u>

The accompanying notes are an integral part of these financial statements.

LEE-WHEDON MEMORIAL LIBRARY
Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies

The financial statements of the Lee-Whedon Memorial Library (the "Library") have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units hereinafter referred to as generally accepted accounting principals (GAAP). The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing government accounting and financial reporting principles. The following is a summary of significant accounting policies and reporting practices of the Library:

A. Nature of Organization

The Library is a public library that exists by virtue of a provisional Charter granted to it by the Board of Regents for and on behalf of the Education Department of the State of New York on June 29, 1956. The Library was granted Absolute Charter number 8127 on April 27, 1962, amended July 28, 2009. The Library shall be governed by its Board of Trustees, exercising the full and independent authority delegated to it under the Charter and the Laws of the State of new York. The Library shall serve the residents of the Medina Central School District.

B. Basis of Presentation

1. Government-wide Financial Statements

The government-wide financial statements, which consist of the statement of net position and the statement of activities, report information on the Library's governmental activities. These statements include the financial activities of the Library in its entirety. Governmental activities generally are financed through property taxes and other exchange and nonexchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues of the Library's governmental activities. Program revenues include charges paid by the recipients of goods or services offered by the programs and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program.

2. Fund Financial Statements

The fund financial statements provide information about the Library's funds. A fund is a separate accounting entity with a self-balancing set of accounts. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The emphasis of fund financial statements is on major governmental funds.

C. Fund Types

1. Governmental Fund Types

Governmental funds are those through which most governmental functions are financed. The acquisition, use and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus of the governmental funds is upon determination of financial position and changes in financial position. The following are the Library's governmental fund type:

General Fund - The general fund is the general operating fund of the Library. This fund is used to account for all financial resources.

LEE-WHEDON MEMORIAL LIBRARY
Notes to Financial Statements

D. Measurement Focus, Basis of Accounting and Financial Statement Presentation

1. Accrual Basis

The government-wide financial statements are accounted for on the accrual basis of accounting, whereby revenues are recognized when earned and expenses are recorded when incurred. Fixed assets and long-term liabilities related to these activities are recorded within the funds.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements except when the elimination would distort direct costs and program revenue reported for the various functions concerned.

2. Modified Accrual Basis

The governmental fund financial statements are reported using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when both measurable and available. Available means collectable within 60 days of the end of the current fiscal period to be used to pay liabilities of the current period. Revenues, which are subject to accrual, include real property taxes, sales taxes and state and federal aid. If expenditures are the prime factor for determining eligibility, revenues from federal and state grants are accrued when the expenditure is made. Expenditures are recorded when the fund liability is incurred except that:

- a. Expenditures for inventory-type items are recognized at the time of the disbursements.
- b. Principal and interest on indebtedness are not recognized as an expenditure until paid.
- c. Compensated absences, such as vacation and sick leave which vest or accumulate, are charged as an expenditure when paid.

3. Future Changes in Accounting Standards

GASB has issued the following pronouncements which will be implemented in the years required. The effects of the implementation of these pronouncements are not known at this time.

Statement No. 101 - *Compensated Absences*. Effective for fiscal years beginning after December 15, 2023.

Statement No. 102 - *Certain Risk Disclosures*. Effective for fiscal years beginning after June 15, 2024.

Statement No. 103 - *Financial Reporting Model Improvements*. Effective for fiscal years beginning after June 15, 2024.

Statement No. 104 - *Disclosure of Certain Capital Assets*. Effective for fiscal years beginning after June 15, 2025.

4. Use of Estimates

The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America and, as such, include amounts based on informed estimates and judgments of management with consideration given to materiality. Actual results could differ from these estimates.

LEE-WHEDON MEMORIAL LIBRARY
Notes to Financial Statements

5. Budgetary Data

The Library's administration prepares a proposed budget for approval by the Board for the general fund. The proposed appropriate budget is then approved by the voters within the Medina Central School District. Appropriations established by adoption of the budget constitute a limitation on expenditures (and encumbrances) which may be incurred. Appropriations in all budgeted funds lapse at the end of the fiscal year even if they have related encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods or services (i.e., purchase orders, contracts, and commitments). Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. While all appropriations and encumbrances lapse at year end, valid outstanding encumbrances (those for which performance under the executory contract is expected in the next year) are re-appropriated and become part of the subsequent years' budget pursuant to state regulations.

Appropriations authorized for the current year are increased by the planned use of specific reserves, and budget amendments approved by the Library as a result of selected new revenue sources not included in the original budget (when permitted by law). These supplemental appropriations may occur subject to legal restrictions, if the Library approves them because of a need that exists which was not determined at the same time the budget was adopted.

- The Library holds a public board meeting in April to review and approve the budget for the upcoming year. The Library Director submits the proposed budget to the Library's Board of Trustees. After review, and discussion for any changes, the budget is approved.
- All modifications of the budget must be approved by the Board of Trustees and all appropriation lapse at fiscal year-end, if not encumbered.

6. Cash and Cash Equivalents

The Library includes all cash accounts and all highly liquid debt instruments purchased with a maturity of three months or less from the date of purchase as cash and cash equivalents.

7. Grants Receivable

The Library reports grants receivable, which consisted of funds claimed but not received from various agencies.

8. Investment Policy

The Library has a written investment policy approved by the Board of Trustees. This policy has been established in accordance with New York State municipal law. Accordingly, funds must be deposited in Federal Deposit Insurance Corporation ("FDIC") insured accounts. The policy also requires financial institutions to provide securities for all deposits in excess of maximum FDIC coverage. The Library Director is also authorized to invest excess funds in instruments permitted under New York State municipal law and within the Library's investment policy.

9. Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., sidewalks and similar items), are reported in the governmental activity column in the government-wide financial statements. Capital assets are defined by the Library within the capitalization policies established by the Library. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

LEE-WHEDON MEMORIAL LIBRARY
Notes to Financial Statements

Major outlays for capital assets and improvements are capitalized as projects are constructed. Property, plant and equipment are depreciated using the straight line method over the following estimated useful lives:

	<u>Years</u>		<u>Capitalization Threshold</u>
Buildings	40 - 50	\$	2,500
Infrastructure			
Sidewalks	15	\$	2,500
Furniture and equipment	5 - 10	\$	2,500

10. Intangible Right-to-Use Assets

The Library has recorded intangible right-to-use lease assets as a result of implementing GASB Statement No. 87, Leases. The intangible right-to-use assets are initially measured at an amount equal to the initial measurement of the related lease liability plus any lease payments made prior to the lease term, less lease incentives, and plus ancillary charges necessary to place the lease into service. The intangible right-to-use assets are amortized on a straight-line basis over the life of the related lease. The Library capitalizes all lease agreements over a useful life of 5 years.

11. Accounting and Financial Reporting for Pensions

The Library complies with *GASB Statement No. 68 Accounting and Financial Reporting for Pensions – Amendment to GASB Statement No. 27* and *GASB Statement No. 71, Pension Transition for Contributions Made Subsequent to the Measurement Date*. The primary objective of the Statements is to improve accounting and financial reporting by state and local governments for pensions. The implementation of the Statements requires the Library to report as an asset and/or liability its portion of the collective pension asset and/or liability in the New York State and Local Employees' Retirement System. The implementation of the Statements also requires the Library to report a deferred outflow and/or a deferred inflow for the effect of the net change in the Library's proportionate share of the collective net pension asset and/or liability and difference during the measurement period between the Library's contributions and its proportionate share of total contributions to the pension systems not included in pension expense. Also included as a deferred outflow is the Library contributions to the pension systems subsequent to the measurement date. See Note 6.

Deferred Outflows and Inflows of Resources - The statement of net position reports a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Library reports deferred outflows of resources related to the pension plan in the statement of net position. The types of deferred outflows of resources related to the pension plan are described in Note 6.

The statement of net position reports a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future periods and so will not be recognized as an inflow of resources (revenue) until that time. The Library reports deferred inflows of resources related to the pension plan which are described in Note 6.

LEE-WHEDON MEMORIAL LIBRARY
Notes to Financial Statements

12. Compensated Absences

Sick leave eligibility and accumulation is specified in the employee handbook. Upon retirement or resignation, employees who have accumulated 180 days of sick leave are entitled to be compensated with 2 weeks of regular salary. These payments are budgeted annually without accrual.

Library employees are granted vacation in varying amounts, based primarily on length of service and service position. Some earned benefits may be forfeited if not taken within varying time periods.

Consistent with GASB Statement No. 16, *Accounting for Compensated Absences*, an accrual for accumulated sick is included in the compensated absences liability at year end in the government wide statement of net position.

13. Net Position and Fund Balance - Reservations and Designations

Government-wide Financial Statements

The Library complies with the provisions of GASB Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*. This statement codifies all sources of accounting principles generally accepted in the United States of America into the GASB's authoritative literature.

The Library also complies with the provisions of GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and Statement No. 65, *Items Previously Reported as Assets and Liabilities*. These statements provide guidance on presenting deferred outflows, deferred inflows and net position. Net position represent assets and deferred outflows of resources less liabilities and deferred inflows of resources. GASB requires the classification of net position into three classifications defined as follows:

Net investment in capital assets - This component of net position consists of net capital assets reduced by outstanding balances of any related debt obligations and deferred inflows of resources attributable to the acquisition, construction, or improvement of those assets and increased by balances of deferred outflows of resources related to those assets.

Restricted net position - This component of net position is considered restricted if the use is constrained to a particular purpose. Restrictions are imposed by external organizations such as federal or state laws. Restricted net position is reduced by liabilities and deferred inflows of resources related to the restricted assets. At June 30, 2024, the Library did not have restricted net position.

Unrestricted net position - This component of net position consists of all other net position that does not meet the definition of the above two components and is available for general use by the Library.

The Library will fund outlays for a particular purpose for both restricted and unrestricted resources. In order to calculate the amounts to report as restricted and unrestricted net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. When resources are available from multiple classifications, the Library spends funds in the following order: restricted, unrestricted.

LEE-WHEDON MEMORIAL LIBRARY
Notes to Financial Statements

Fund Financial Statements

The Library complies with GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This Statement improves the usefulness and clarity of fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- **Nonspendable Fund Balance** - amounts that are not in spendable form (such as inventory and prepaids) or are required to be maintained intact.
- **Restricted Fund Balance** - amounts with constraints placed on the use of resources by creditors, grantors, contributors, or laws or regulations of other governments.
- **Committed Fund Balance** - amounts constrained to specific purposes by a government itself, using its highest level of decision making authority. To be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level of action to remove or change the constraint. For the purposes of the Library, the highest level of decision making authority resides with the Board of Trustees.
- **Assigned Fund Balance** - amounts a government intends to use for a specific purpose. Intent can be expressed by the governing body or by an official or body to which the Board of Trustees delegates the authority.
- **Unassigned Fund Balance** - amounts that are available for any purpose.

For the classification of governmental fund balances, the Library considers an expenditure to be made from budgetary appropriation first when more than one classification is available. The Library established and modifies fund balance commitments by a passage of a resolution in meetings of the Board of Trustees. Assigned fund balance is established by the Library through adoption or amendment of the budget as intended for specific purposes (such as the purchase of capital assets, construction, debt service or for other purposes). The Library Director is responsible for all the purchasing activities of the Library and encumbrances at year end, which are considered assigned funds and therefore, the Library Director is designated as having the authority to assign amounts intended to be used for specific purposes. The Board of Trustees approves the adoption and amendment of the budget and has the authority of final review of all assignments of fund balance. When resources are available from multiple classifications, the Library spends funds in the following order: restricted, committed, assigned, unassigned.

The following is a summary of the Library's fund balance classifications and categories within those classifications. Restricted and assigned fund balance categories are available to the Library. Any capital gains or interest earned on restricted or assigned fund resources becomes part of the respective restricted or assigned fund balance category. While a separate bank account is not necessary for each restricted or assigned fund, a separate identity for each reserve fund must be maintained. At June 30, 2024, all Library fund balance is unassigned.

LEE-WHEDON MEMORIAL LIBRARY
Notes to Financial Statements

E. Property Taxes

The Library received income from property tax revenue that is collected by the Medina Central School District (the District) and remitted to the Library, in total annually. The Library received \$580,913 for the year ended June 30, 2024. The Library also received income from payment in lieu of tax (PILOT) agreements, which are currently distributed from the District. The Library received \$33,485 for the year ended June 30, 2024.

F. Income Taxes

The Library is a public corporation chartered as a public library by the New York State Board of Regents. Revenue is derived mostly from property taxes, grants and library charges and is exempt from federal or state income taxes under Section 501 (a) of the Internal Revenue Code.

Note 2. Deposits and Investments

The Library's investment policies are governed by State statutes. In addition, the Library has its own written investment policy. Library monies must be deposited in FDIC-insured commercial banks or trust companies located within the State. Permissible investments include demand accounts and certificates of deposit, obligations of the U.S. Treasury and U.S. Agencies, repurchase agreements and obligations of New York State or its localities.

Collateral is required for demand deposits and certificates of deposit not covered by federal deposit insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipalities and school districts.

Deposits

At June 30, 2024, the Library's bank balances can be categorized as follows:

	<u>Carrying Amount</u>	<u>Bank Balance</u>
Cash and cash equivalents	\$ 330,970	\$ 333,947
Covered by FDIC insurance		\$ 333,947

LEE-WHEDON MEMORIAL LIBRARY
Notes to Financial Statements

Investment and Deposit Policy - The Library follows an investment and deposit policy, the overall objective of which is to adequately safeguard the principal amount of funds invested or deposited; conformance with federal, state and other legal requirements; and provide sufficient liquidity of invested funds in order to meet obligations as they become due; and to obtain the highest rate of return consistent with these objectives. Oversight of investment activity is the responsibility of the Library Director.

Certificates of Deposit - with original maturities greater than three months

Carrying amount of investments as of June 30, 2024, appear in the financial statements as summarized below:

Investments - governmental fund - balance sheet	<u>\$ 234,534</u>
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Investments measured at cost plus accrued interest

The Library invests cash in excess of its immediate needs in certificates of deposit with high credit quality financial institutions. Non negotiable certificates of deposit are valued at cost plus accrued interest, which approximates fair value due to the short-term nature of these investments. Investments in non negotiable certificates of deposit with original maturities of greater than three months consisted of the following at June 30, 2024:

<u>Fund</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Original Maturity</u>
General fund	\$ 109,534	5.00%	12 months
General fund	<u>125,000</u>	5.00%	8 months
Total	<u>\$ 234,534</u>		

The certificates are subject to fixed interest rates of 5.00% and have an original maturity of 8 to 12 months, with penalties for early withdrawal. Any penalties would not have a material effect on the financial statements. All investment amounts included in the certificates of deposit noted above are fully collateralized as of June 30, 2024.

Investments measured at fair value

In accordance with the authoritative guidance on fair value measurements and disclosures under GASB Statement No. 72, the Library discloses the fair value of its investments in a hierarchy that prioritizes the inputs to valuation techniques used to measure the fair value. The hierarchy gives the highest priority to valuations based upon unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priority to valuations based upon unobservable inputs that are significant to the valuation (level 3 measurements). The guidance establishes three levels of the fair value hierarchy as follows:

Level 1: Quoted prices (unadjusted) in active markets for identical assets or liabilities the Library has the ability to access as of the measurement date.

Level 2: Significant other observable inputs other than Level 1 prices such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data.

Level 3: Significant unobservable inputs that reflect a reporting entity's own assumptions about the assumptions that market participants would use in pricing an asset or liability.

United States Treasury Bills are classified in Level 1 of the fair value hierarchy and are valued using prices quoted in active markets for those securities.

LEE-WHEDON MEMORIAL LIBRARY
Notes to Financial Statements

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input this is significant to the fair value measurement.

Investments measured at fair value consisted of the following at June 30, 2024:

	<u>Amount</u>	<u>Fair Value (Level 1)</u>
United States Treasury Bills	\$ 77,821	\$ 77,821

Interest Rate Risk - Interest rate risk is the risk that the fair value of investments will be affected by changing interest rates. The Library's investment policy does not limit investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk - The Library's policy is to minimize the risk of loss due to failure of an issuer or other counterparty to an investment to fulfill its obligations. The Library's investment and deposit policy authorizes the reporting entity to purchase the following types of investments:

- Interest bearing demand accounts.
- Certificates of deposit.
- Interest-bearing time deposits at commercial banks and insured by the FDIC.
- Money market mutual funds.
- U.S. Treasury bills and notes, for which the full faith and credit of the United States government is pledged for the repayment of principal and interest.
- Demand deposit accounts established with local financial institutions and properly insured through the FDIC.

Custodial Credit Risk - Custodial credit risk is the risk that in the event of a failure of a depository financial institution, the reporting entity may not recover its deposits. In accordance with the Library's investment and deposit policy, all deposits of the Library including interest bearing demand accounts and certificates of deposit, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act (FDIC) shall be secured by a pledge of securities with an aggregate value equal to 100% of the aggregate amount of deposits. Funds must be deposited in FDIC insured commercial banks or trust companies located within New York State.

LEE-WHEDON MEMORIAL LIBRARY
Notes to Financial Statements

Note 3. Capital Assets

Capital asset activity for the year ended June 30, 2024, was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental Activities Capital Assets				
Capital Assets Not Depreciated				
Land	\$ 143,241	\$ -	\$ -	\$ 143,241
Capital Assets Depreciated				
Buildings	681,419	-	-	681,419
Furniture and equipment	64,725	6,894	-	71,619
Infrastructure	9,800	-	-	9,800
Total capital assets depreciated	<u>755,944</u>	<u>6,894</u>	<u>-</u>	<u>762,838</u>
Less - Accumulated Depreciation				
Buildings	355,165	21,895	-	377,060
Furniture and equipment	47,129	6,246	-	53,375
Infrastructure	9,800	-	-	9,800
Total accumulated depreciation	<u>412,094</u>	<u>28,141</u>	<u>-</u>	<u>440,235</u>
Total capital assets depreciated - net	<u>343,850</u>	<u>(21,247)</u>	<u>-</u>	<u>322,603</u>
Intangible Right-to-Use Assets				
Leased equipment	29,529	-	-	29,529
Less - Accumulated Amortization				
Leased equipment	2,953	5,906	-	8,859
Total intangible right-to-use assets- net	<u>26,576</u>	<u>(5,906)</u>	<u>-</u>	<u>20,670</u>
Governmental Activities Capital Assets - Net	<u>\$ 513,667</u>	<u>\$ (27,153)</u>	<u>\$ -</u>	<u>\$ 486,514</u>

Depreciation and amortization expense was charged to functions/programs of the primary government as follows:

Governmental Activities	
Culture and recreation	<u>\$ 34,047</u>

Note 4. Other Long-term Debt

Changes in other long-term liabilities for the governmental activities during the fiscal year were as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
Compensated absences	\$ 30,389	\$ 5,758	\$ -	\$ 36,147
Lease obligations	28,628	-	5,522	23,106
Net pension liability	150,459	-	15,422	135,037
Total	<u>\$ 209,476</u>	<u>\$ 5,758</u>	<u>\$ 20,944</u>	<u>\$ 194,290</u>
Due in one year				\$ 5,724
Due in more than one year				188,566
Total				<u>\$ 194,290</u>

LEE-WHEDON MEMORIAL LIBRARY
Notes to Financial Statements

Note 5. Lease Obligations

The Library leases equipment from an entity. These financing agreements qualify as capital financing for accounting purposes and have been recorded at present value of their future minimum financing payments as of the inception date.

Activity of the lease liability for the year ended June 30, 2024 is summarized as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Current Portion</u>
Governmental activities	\$ 28,628	\$ -	\$ 5,522	\$ 23,106	\$ 5,724

The following is a schedule of annual requirements to amortize long-term obligations and related interest as of June 30, 2024:

	<u>Governmental Activities</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024-2025	\$ 5,724	\$ 738	\$ 6,462
2025-2026	5,934	528	6,462
2026-2027	6,151	311	6,462
2027-2028	5,297	88	5,385
Total	<u>\$ 23,106</u>	<u>\$ 1,665</u>	<u>\$ 24,771</u>

Note 6. Retirement Plan

Plan Description - The Library participates in the New York State and Local Employees' Retirement System (ERS) which is referred to as the System. This is a cost-sharing multiple-employer defined benefit retirement systems. The net position of the System is held in the New York State Common Retirement Fund (the Fund), which was established to hold all assets and record changes in fiduciary net position allocated to the System.

The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System. The Comptroller is an elected official determined in a direct statewide election and serves a four year term. System benefits are established under the provisions of the New York State Retirement and Social Security Law (RSSL). Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The Library also participates in the Public Employees' Group Life Insurance Plan (GLIP), which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. That report may be found at www.osc.state.ny.us/retire/publications/index.php or obtained by writing to the New York State and Local Retirement System, 110 State Street, Albany, NY 12244.

Funding Policy - The System is noncontributory except for employees who joined the New York State and Local Employees' Retirement System after July 27, 1976, who contribute 3 percent of their salary for the first ten years of membership, and employees who joined on or after January 1, 2010 (ERS) or January 9, 2010 (PFRS) who generally contribute 3 percent of their salary for their entire length of service. For Tier 6 members, the contribution rate varies from 3 percent to 6 percent depending on salary. Generally, Tier 5 and 6 members are required to contribute for all years of service. Under the authority of the NYSRSSL, the Comptroller annually certifies the actuarially determined rates expressly used in computing the employers' contributions based on salaries paid during the Systems' fiscal year ending March 31. Contributions for the current year and two preceding years were equal to 100 percent of the contributions required, and were as follows:

LEE-WHEDON MEMORIAL LIBRARY
Notes to Financial Statements

		<u>ERS</u>	
2024	\$	38,595	
2023	\$	24,412	
2022	\$	35,498	

Employee's Retirement System (ERS)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

The total pension liability used to calculate the net pension liability was determined by an actuarial valuation. The Library's proportion of the net pension liability was based on a projection of the Library's long-term share of contributions to the System relative to the projected contributions of all participating members, actuarially determined. This information was provided by the ERS System in reports provided to the Library. At June 30, 2024, the Library reported the following liability for its proportionate share of the net pension liability for the System, which was measured as of March 31, 2024:

Actuarial valuation date	4/1/2023
Net pension liability	\$135,037
Library's proportion of the Plan's total net pension liability	0.0009171%

At June 30, 2024, the Library's proportion was 0.0009171%, which was an increase of 0.0002155% from its proportion measured as of June 30, 2023.

For the year ended June 30, 2024, the Library recognized pension expense of \$61,726. At June 30, 2024 the Library's reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>ERS</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 43,495	\$ 3,682
Changes in assumptions	51,055	-
Net difference between projected and actual investment earnings on pension plan investments	-	65,965
Changes in proportion and differences between employer contributions and proportionate share of contributions	16,986	7,196
Employer contributions subsequent to the measurement date	9,649	-
Total	<u>\$ 121,185</u>	<u>\$ 76,843</u>

LEE-WHEDON MEMORIAL LIBRARY
Notes to Financial Statements

The components of deferred outflows of resources and deferred inflows of resources, other than the difference between the projected and actual earnings on plan investments, are amortized into pension expense over a 5 year closed period, which reflects the weighted average remaining service life of all plan members, beginning the year in which the deferred amount occurs. The annual difference between the projected and actual earnings on plan investments is amortized over a five-year closed period beginning the year in which the difference occurs. The cumulative amounts of deferred outflows of resources and deferred inflows of resources reported will be recognized in pension expense as follows:

For the fiscal year ended:		
2025	\$	(22,216)
2026		28,453
2027		41,291
2028		(12,835)
2029		-
Total	<u>\$</u>	<u>34,693</u>

Actuarial Assumptions

Significant actuarial assumptions used in the April 1, 2023 valuation were as follows:

Rate of return on investments	5.9% compounded annually, net of investment expenses
Salary scale	4.40% average
Inflation	2.9%
Cost of living adjustments	1.5% annually

For ERS, demographic assumptions used in the April 1, 2023 actuarial valuation are based on the results of an actuarial experience study completed April 1, 2020. Demographic assumptions are primarily based on System experience over the period April 1, 2015 - March 31, 2022. Annuitant mortality rates are adjusted to incorporate mortality improvements under the Society of Actuaries Scale MP-2021.

Expected rate of return on investments

The long-term rate of return on pension plan investments was determined in accordance with Actuarial Standard of Practice (ASOP) No. 27, Selections of Economic Assumptions for Measuring Pension Obligations and generally accepted accounting principles. ASOP No. 27 provides guidance on the selection of an appropriate assumed investment rate of return. Consideration was given to expected future real rates of return (expected returns, net of pension plan investment expense and inflation) for each major asset class, as well as historical investment data and plan performance.

The long-term expected real rates of return are presented by asset allocation classification. Best estimates of the arithmetic real rates of return for each major asset class included in the target asset allocation as of the valuation date are summarized as follows:

<u>Asset Type</u>	<u>Long Term Expected Real Rate*</u>	<u>Target allocation</u>
Domestic equity	4.0 %	32.0 %
International equity	6.7 %	15.0 %
Private equity	7.3 %	10.0 %
Real estate	4.6 %	9.0 %
Opportunistic/Absolute Return Strategy	5.3 %	3.0 %
Credit	5.4 %	4.0 %
Real assets	5.8 %	3.0 %
Fixed income	1.5 %	23.0 %
Cash	0.3 %	1.0 %
		<u>100.0 %</u>

LEE-WHEDON MEMORIAL LIBRARY
Notes to Financial Statements

* Real rates of return are net of a long-term inflation assumption of 2.90%.

Discount Rate

The discount rate used to measure the total pension asset/liability as of June 30, 2024 was 5.9%. There was no change in the discount rate from June 30, 2023. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current and non-active plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension asset/liability.

Sensitivity of the proportionate share of the net pension liability to changes in the discount rate assumption

The following presents the Library's proportionate share of the net pension liability calculated using the discount rate of 5.9% per annum (the "current rate"), as well as what the Library's proportionate share of the net position liability (asset) would be if it were calculated using a discount rate that is 1 percentage point lower (4.9%) or 1% point higher (6.9%) than the current rate:

	1% Decrease (4.9%)	Current Assumption (5.9%)	1% Increase (6.9%)
Library's proportionate share of the net pension liability (asset)	\$ 424,572	\$ 135,037	\$ (106,784)

Pension Plan Fiduciary Net Position

The components of the current year net pension asset/liability of the ERS retirement system as of March 31, 2024 were as follows:

	ERS
Measurement date	3/31/2024
Employers' total pension liability	\$ (240,696,851,000)
Plan net position	225,972,801,000
Employers' net pension asset (liability)	<u>\$ (14,724,050,000)</u>
Ratio of plan net position to the employers' total pension asset/liability	93.88 %

Contributions to the Pension Plan

Library contributions are paid annually to Medina Central School District (the District). The District contributions are paid annually based on the System's fiscal year which ends on March 31st. The District retirement contributions as of June 30, 2024 represent the projected employer contribution for the period of April 1, 2023 through March 31, 2024, based on paid employee wages multiplied by the District's contribution rate, by tier. Retirement contributions paid to the District for the year ended June 30, 2024 were \$38,595.

Note 7. Risk Management

The Library is exposed to various risks of loss related to torts, theft, damage, injuries, errors and omissions, natural disasters, and other risks. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past two years.

LEE-WHEDON MEMORIAL LIBRARY
Notes to Financial Statements

Note 8. Related Party Transactions

The Library has a memorandum of understanding with the Friends of the Lee-Whedon Memorial Library, a related party. The Friends of Library mission is to raise money and public awareness in the community to support the services and programs of the Library. At June 30, 2024, the Friends of the Lee-Whedon Memorial Library has paid expenses for the Library in the amount of \$3,515 for funding of the Library's program.

The Library is part of the Nioga Library System. The mission of the Nioga Library System is to extend and improve library services to the residents of Niagara, Orleans and Genesee Counties by assisting local libraries in meeting the information needs of their communities through leadership, education, inspiration and enhanced resource sharing.

Note 9. Stewardship, Compliance, Accountability

Material Violations of Finance-Related Provisions

Expenditures exceeding the budget are explained as follows:

General Fund

Expenditures for equipment and capital outlay exceeded the budgeted amount due to unbudgeted computers purchased for Library employees to update to the latest software.

Expenditures for contractual expenditures exceeded the budgeted amount due to the purchase of a new phone system and various unbudgeted repairs needed during the current year.

Note 10. Tax Abatements

As of June 30, 2024, tax abatement programs include abatements on property taxes, sales taxes and mortgage recording taxes. The programs have the stated purpose of increasing business activity and employment in the region and the state, respectively. The Library is subject to tax abatements granted by the Orleans County Industrial Development Agency through the Medina Central School District (the "District").

Property Taxes - All property tax abatements are performed through Payment In Lieu of Tax (PILOT) agreements made by the District. The PILOT agreements are made to support manufacturing and other purposes. Total taxes abated by the Library in each of these categories for the year ended June 30, 2024 are as follows:

Manufacturing	\$1,307
Other	\$835

Note 11. Contingencies and Commitments

The Library is subject to claims and lawsuits that arise in the ordinary course of business. In the opinion of management, these claims would not have a material adverse effect upon the financial position of the Library.

LEE-WHEDON MEMORIAL LIBRARY
Notes to Financial Statements

Note 12. Federal and State Funded Programs

The Library participates in a number of grant and assistance programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Library expects such amounts, if any, to be immaterial.

Note 13. Subsequent Event

Management has evaluated subsequent events through the date of the report, which is the date these financial statements were available to be issued.

Subsequent to year end in October 2024, the Library received approval from the New York State Education Department and the New York State Library that their application for 2023/2024 state aid for the Library Construction Program was approved in the amount of \$795,320.

LEE-WHEDON MEMORIAL LIBRARY
Budgetary Comparison Schedule
General Fund
For the Year Ended June 30, 2024

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	Variance with Final Budget Favorable (Unfavorable)
Revenues				
Real property taxes	\$ 580,913	\$ 580,913	\$ 580,913	\$ -
Payments in lieu of taxes	33,485	33,485	33,485	-
Book rental, sales and fines	500	500	696	196
Intergovernmental charges	-	-	2,664	2,664
Use of money and property	4,108	4,108	4,327	219
Miscellaneous local sources	15,000	15,000	8,893	(6,107)
Grants	2,663	2,663	19,572	16,909
State sources	3,400	3,400	6,723	3,323
Total revenues	<u>640,069</u>	<u>640,069</u>	<u>657,273</u>	<u>17,204</u>
Expenditures				
Personal services	314,765	314,765	318,141	(3,376)
Equipment and capital outlay	1,499	1,499	34,743	(33,244)
Contractual expenditures	199,725	199,725	218,497	(18,772)
Employee benefits	124,080	124,080	125,323	(1,243)
Debt principal	-	-	5,522	(5,522)
Debt interest	-	-	940	(940)
Total expenditures	<u>640,069</u>	<u>640,069</u>	<u>703,166</u>	<u>(63,097)</u>
Change in Fund Balance	-	-	(45,893)	<u>\$ (45,893)</u>
Fund Balance - Beginning	<u>669,345</u>	<u>669,345</u>	<u>669,345</u>	
Fund Balance - Ending	<u>\$ 669,345</u>	<u>\$ 669,345</u>	<u>\$ 623,452</u>	

See accompanying notes to required supplementary information.

LEE-WHEDON MEMORIAL LIBRARY
Schedule of Library's Proportionate Share of the Net Pension Liability - ERS
For the Year Ended June 30, 2024

	<u>2024</u>	<u>2023</u>
The Library's proportion of the net pension liability	0.0009171 %	0.0007016 %
The Library's proportionate share of the net pension liability	\$ 135,037	\$ 150,459
The Library's covered employee payroll	\$ 282,287	\$ 243,787
The Library's proportionate share of the net pension liability as a percentage of covered payroll	47.84 %	61.72 %
Plan fiduciary net position as a percentage of the total pension liability	93.88 %	90.78 %

See accompanying notes to required supplementary information.

LEE-WHEDON MEMORIAL LIBRARY
Schedule of Employer's Contributions - ERS
For the Year Ended June 30, 2024

	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contribution	\$ 38,595	\$ 24,412	\$ 35,498	\$ 38,981	\$ 38,786	\$ 38,687	\$ 38,403	\$ 46,494	\$ 47,618	\$ 48,213
Contribution in relation to the contractually required contribution	<u>38,595</u>	<u>24,412</u>	<u>35,498</u>	<u>38,981</u>	<u>38,786</u>	<u>38,687</u>	<u>38,403</u>	<u>46,494</u>	<u>47,618</u>	<u>48,213</u>
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	<u>\$ 282,287</u>	<u>\$ 243,787</u>	<u>\$ 234,488</u>	<u>\$ 272,377</u>	<u>\$ 271,601</u>	<u>\$ 264,388</u>	<u>\$ 246,221</u>	<u>\$ 230,320</u>	<u>\$ 232,878</u>	<u>\$ 229,893</u>
Contribution as a percentage of covered payroll	13.67 %	10.01 %	15.14 %	14.31 %	14.28 %	14.63 %	15.60 %	20.19 %	20.45 %	20.97 %

See accompanying notes to required supplementary information.

LEE-WHEDON MEMORIAL LIBRARY
Notes to Required Supplementary Information
June 30, 2024

Note 1. Budgetary Comparison Schedule and Budgetary Basis Reporting

An operating budget for the general fund is adopted prior to the beginning of each year on the modified accrual basis of accounting. The budget is approved by the Board of Trustees of the Library. Budget amendments require approval by the Board of Trustees. The budgetary comparison schedule has been prepared on the legal level of budgetary control. Therefore, the Library's budgetary comparison schedule presents expenditures by department, with separate identification of personnel object codes, where applicable. The Library prepares and reports its budgetary information in accordance with accounting principles generally accepted in the United States of America.

Note 2. Schedule of Library's Proportionate Share of the Net Pension Liability

The information presented in these required supplementary schedules was determined as part of an audit of the New York State and Local Employees' Retirement System Plan (ERS). Additional information for the pension schedules can be found in the notes to the financial statements.

The Schedules of Library's Proportionate Share of the Net Pension Liability are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend is compiled, the Library will present information for those years for which information is available.