



### **Conflict of Interest Policy**

The Board of Trustees of Lee-Whedon Memorial Library (Library) resolves that its members must scrupulously avoid any conflict of interest between interests of the Library on the one hand and personal, professional, and business interests on the other. This includes avoiding actual conflicts of interest as well as perceptions of such.

No member of the Board of Trustees, nor the Treasurer or Director, nor any member of their immediate families, nor any staff, shall personally benefit financially from any transaction made by or on behalf of the Library.

Annual statements affirming their commitment to Library policy and disclosures of real or perceived Conflicts of Interest will be signed by all Trustees, Officers, and Employees of the Library who conduct official business of the Library with outside entities.

Any Trustee, Officer, or Employee with a Conflict of Interest will abstain from discussing or voting on any arrangements, contracts, or business relations with stated entity.

Amended 3/2025

Reviewed 4/2021

Approved October 2014