

Lee-Whedon Memorial Library

Board Meeting April 14, 2025

Present: K. Boice, S. O'Dea, D. Schwert, K. Mostyn, S. Covis

Excused: C. Kiebala, I. Mark

DRAFT

Open Hearing:

The Open Hearing was held. No one was in attendance. K. Mostyn called the meeting to order at 4:01 p.m.

Adoption of Agenda:

The agenda was unanimously adopted on a motion by K. Boice and seconded by D. Schwert.

Approval of Minutes:

The March minutes were unanimously approved on a motion by S. O'Dea and seconded by K. Boice.

Financial/Business Reports:

Financial Reports were distributed for the month of March.

- Deposit: \$1,348.01
- Transaction: (\$1,428.19), Aging: \$11,549.94
- D. Schwert made a motion to pay the bills and was seconded by S. O'Dea. The motion passed unanimously.
- In order to set up a Brokerage Account for the fundraising campaign, we need a motion from the Board approving the account creation. S. O'Dea made a motion to approve creating a Brokerage Account. The motion was seconded by K. Boice and approved unanimously.

Director's Report:

NIOGA:

Invitations have been sent out for the NIOGA Annual Dinner. It will be held on May 21 at the White Birch in Lyndonville. Trustees should let K. Mostyn know as soon as possible if they plan to attend.

Lee-Whedon:

Budget Vote Clerks and Inspectors: Ruth Cleveland, Kay Van Nostrand, Susy Schultz, and Sue Metzo have been selected as inspectors for the library's budget vote on May 13. Gary Caldwell, Barb Filipiak, Neveen Boulous, Vicki Hutchinson, Sharon Kleinhans, and Darlene Schepis have been selected as clerks for the vote. K. Boice made a motion to approve these appointments. The motion was seconded by S. O'Dea and approved unanimously.

Absentee Ballots: Absentee ballots have been sent out, and some have already been returned. If anyone else wants one, they can still request one through the district office at the school.

FFRPL partnership: The Friends of the Rochester Public Library would sell book donations for us that were worth more than a couple of dollars so that we could earn a little bit more on valuable book donations. Unfortunately, the library has been reworking their floorplan and no longer has room to store books for other organizations, so they have sent all of them back to us. We will try to list some of the more valuable ones ourselves on the site that they were using.

Trustee Petitions: The only Trustee Petition that has been returned is C. Kiebala's petition. She will be running unopposed at our annual meeting.

NBRC: K. Mostyn has been working on a grant for \$1 million through the Northern Border Regional Council. It is due on Friday, and Cynthia will need to sign an approval form before it can be submitted.

Jen Potter is currently working on the Grigg Lewis grant and will begin working on one with the Lyndonville Area Foundation when she has submitted that one.

Statistics: Our monthly statistics for March were an attendance of 4,360, circulation of 4,373, computer use of 341, Hoopla downloads of 487, and Libby downloads of 414.

Programs:

This week is the school's Spring Break, so we will be having a few extra programs this week. Wednesday, REPCO Wildlife will be coming in for a presentation. There are a lot of signups already, so we are hoping for a big group! There will also be two teen craft programs, one on Tuesday and one on Thursday. The Alzheimer's Association will be giving a presentation on the foundations of caregiving on April 18. The Department of Labor will be hosting a job fair here on April 24. On April 26, we will be handing out tree seedlings for Arbor Day. The Medina Historical Society presentation will be "Pathways of Resistance: The Erie Canal and the Underground Railroad" on April 28.

Community:

The library sponsored the March Student of the Month. S. Covis attended the presentation and awarded the students gift cards to Della's. April 15 is the Orleans County Bicentennial Celebration, and a few staff members will be attending the ceremony.

Expansion:

Village Planning Board: The Village Planning Board set a public hearing for May 6 at 7:03 p.m. for the community to attend and express their opinions on the library expansion project. The Director for the County Planning Board has received our application. They will likely only hold a phone meeting about the project, but if they hold it in person it would be on April 24. They will let us know if we need to attend.

Other:

Evaluations: Trustees should give their completed performance evaluations to C. Kiebala.

Naming Rights Policy: The Naming Rights Policy has been adjusted based on feedback from Ann Shepard and the Campaign Committee. The policy has been approved with changes on a motion by S. O'Dea, seconded by K. Boice, and approved by all.

The meeting was adjourned at 4:38 p.m. on a motion by S. O'Dea, seconded by D. Schwert, and approved by all.

The next regular meeting is May 12, 2025 at 6:00 p.m.

The Annual Meeting is May 12, 2025 at 7:00 p.m.

Respectfully submitted:

S. Covis 4/16/2025

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