

Lee-Whedon Memorial Library
Board Meeting: August 11, 2025

DRAFT

Present: K. Boice, C. Kiebala, I. Mark, S. O'Dea, D. Schwert, K. Mostyn, S. Covis

Open Hearing:

The Open Hearing was held. No one was in attendance. K. Mostyn called the meeting to order at 4:04 p.m.

Adoption of Agenda:

The agenda was unanimously adopted on a motion by D. Schwert and seconded by K. Boice.

Approval of Minutes:

The July minutes were unanimously approved on a motion by S. O'Dea and seconded by I. Mark.

Financial/Business Reports:

Financial Reports were distributed for the month of July.

- Deposit: \$550.99.
- Transaction: \$13,666.95, Aging: \$11,702.72, Monthly bills: \$11,702.72
- K. Boice made a motion to pay the bills and was seconded by C. Kiebala. The motion passed unanimously.

Director's Report:

LEE-WHEDON:

County Budget: K. Mostyn received a letter from the County. They are working on their 2026 budget and as of now, we are still included in their budget for the same amount as usual: \$2663. The budget is not yet final.

Statistics: Our monthly statistics for July were an attendance of 4,314, circulation of 5,476, computer use of 255, Hoopla downloads of 362, and Libby downloads of 361.

Programs: The Summer Reading Program has been going well. This is the final week of summer programs. The Ice Cream Social Send Off will be on Wednesday at 11:00 a.m. The September program flyers are now available.

The Friends annual book sale will be starting this Friday from 10-4. New books will be put out on Friday the 22 as well. Everything will be taken down before Labor Day.

Community:

K. Mostyn and S. Covis went to National Night Out on August 5. We were visited by a bunch of kids and families, who enjoyed our punch cup game and Kerplunk. We handed out September program flyers and Lee Whedon pens and pencils.

Expansion:

Garmin Foundation: K. Mostyn informed Trustees that she is applying for \$50K in funding from the Garmin Foundation for the expansion. The Board acknowledges and approves that K. Mostyn is applying to the Garmin Foundation on a motion by C. Kiebala and seconded by S. O'Dea. The motion is accepted unanimously.

Contractors: The construction contracts were due in to K. Mostyn on Friday. We have received 3 out of 5. One contractor was mistaken about the due date and will have it in this week. The final contract had an issue that needed to be corrected and will also be turned in soon. The General Contractor was on site last week deciding on a spot for

the trailer. Christa is hoping the trailer will be on site by the end of this week or beginning of next week. Our weekly meetings will begin once the trailer is set up. Construction will hopefully begin in September.

Groundbreaking: The groundbreaking ceremony will be held on August 22 at 11:00 a.m. The invitations have been sent out. K. Mostyn anticipates that the ceremony will be one hour long. C. Kiebalá and someone from Passero will be giving short speeches. K. Mostyn has asked Tom Bindeman from NIOGA if he will give a speech as well. She is still waiting to hear back from him. We are also looking for a donor who would be willing to give a short speech. We will not have a large version of the donor roster at the event because the list changes so frequently. We will also not have a thermometer out yet. Ann recommends we wait a little longer to make one. Ann will still be working with us until the end of the month. She will help us with some social media posts for the general campaign to post after the groundbreaking.

Other Business:

Mark Kruzynski from the school recommended that someone from their Board attends our Board meetings so that they can keep up to date with what is going on. We let them know that we are okay with that.

The Campaign Committee will be attending our next Board meeting to update Trustees on the fundraising campaign.

The meeting was adjourned at 4:38 p.m. on a motion by K. Boice, seconded by D. Schwert and approved by all.

The next regular meeting is Monday, September 8 at 4:00 p.m.

Respectfully submitted:

S. Covis 8/12/2025

DRAFT