

Lee-Whedon Memorial Library

Board Meeting: July 14, 2025

DRAFT

Present: K. Boice, C. Kiebala, I. Mark, S. O'Dea, D. Schwert, K. Mostyn, S. Kleinhaus

Open Hearing:

The Open Hearing was held. No one was in attendance. K. Mostyn called the meeting to order at 4:00 p.m. on a motion made by D. Schwert and seconded by S. O'Dea.

Adoption of Agenda:

The agenda was unanimously adopted on a motion by C. Kiebala and seconded by I. Mark.

Approval of Minutes:

The June minutes were unanimously approved on a motion by I. Mark and seconded by K. Boice.

Reorganization:

The Annual Reorganizational Meeting was held. There was no election of new officers. C. Kiebala made a motion to keep The Daily News as our official newspaper, was seconded by S. O'Dea, and approved by all. Tompkins Bank was designated as our primary bank on a motion by C. Kiebala, seconded by K. Boice, and approved by all. C. Kiebala made a motion to keep Webster, Schubel, Meier as our official lawyer, was seconded by K Boice, and approved by all.

All board members signed Ethics statements and completed the Conflict of Interest Disclosure forms. K. Mostyn will submit all paperwork to the county clerk.

Financial/Business Reports:

Financial Reports were distributed for the month of June.

- Deposit: \$743.50.
- Transaction: (\$2,946.02), Aging: \$16,532.07
- S. O'Dea made a motion to pay the bills and was seconded by I. Mark. The motion passed unanimously.

Director's Report:

NIOGA:

There has not been a NIOGA meeting. The cataloging/ALMS position at NIOGA was filled in June so K. Mostyn is now getting her circulation stats.

LEE-WHEDON:

Budget: At Leadership Orleans last week, it was brought to K. Mostyn's attention that The Big Beautiful Bill that just passed is going to hurt funding to our county dramatically. \$1.8 million in cuts will be made to local agencies. It won't affect us at the library too much since our funding is smaller, but other agencies in the county that rely on that funding will suffer. Any funding that we might have received for the expansion is off the table.

Statistics: Our monthly statistics for June were an attendance of 5,163, circulation of 4,348, computer use of 325, Hoopla downloads of 113, and Libby downloads of 333.

Programs: The Summer Reading Program is going well. Our first program last week was attended by 50 children! Some of those kids will switch to the evening class since it is a bit smaller. P. Mumau has opened up a time slot on

Fridays specifically for daycares to allow for smaller group sizes.

Community:

K. Stahl was in the canal basin as our library representative on Wednesday, July 2 while the Albany Symphony was in town. She had lots of giveaways including a Make and Take patriotic dog or cat craft. P. Mumau has set up a Storybook Walk at Lions Park on the canal with the book The Erie Canal by Peter Spier. There is a QR code on the first and last page of the book to scan, which will record statistics and allow patrons to complete a survey. We have already received some very positive feedback.

Expansion:

Approval of bids:

The bid opening was held on Monday, July 14, at 2:00 p.m. with 18 in attendance. The cost of the project, factoring in the low bids and all actual soft costs, comes out to be underbudget at \$4.9 million. We don't know yet what the village permit charges will be. Once the contractor applies for the permit we will have a better idea. C. Kiebal made a motion to accept all the lowest bids, contingent on a bid packet review by Christa, was seconded by K. Boice, and approved by all. Christa Construction will now take a couple weeks to descope all the bids to be sure that everything is in order. We are hoping for a groundbreaking mid-August with a press release.

Grants:

Our grant writer was not able to secure any of the grants that were applied for. The NROC grant did not come through for us either. K. Mostyn has applied for the small business grant through Medina on July 5, which will cover the canopies and sunshades. K. Mostyn will also be applying for grants through the Garmin Foundation, the Lyndonville Area Foundation, Curtis Foundation and the Sandstone Society. Our construction grant has been granted and the money will hopefully be disbursed in the Fall.

Fundraising:

We are hoping to be at \$300,000 in pledges at the end of the month. Ann's contract expires in early August and we will soon be opening up the fundraising to the public, but we are still not sure how to go about this. K. Mostyn will see if Ann will give us some direction on how to proceed before her contract expires.

Other Business:

D. Schwert informed the board how well his solar panels are working for him and wondered if panels could be added to our roof as part of this project. Unfortunately, this cannot be included in our current expansion project, but could be added as a second phase later on. A construction grant can be used for this

The meeting was adjourned at 4:41 p.m. on a motion by D. Schwert, seconded by I. Mark and approved by all.

The next regular meeting is Monday, August 11 at 4:00 p.m.

Respectfully submitted:

S. Kleinhans 7/15/2025