

## ASSIGNMENT ALERT

We are eager to assist you when you are planning a unit of study on a given subject. Let us offer you the facilities of the library and our services.

Send this form to Lee-Whedon Memorial Library at least 2 weeks before the project start date; this will ensure that the materials will be available when the students need them. Please send along a copy of the assignment as given to the students and any other supplemental reading that is required.

Teacher's Name \_\_\_\_\_

School \_\_\_\_\_ Subject \_\_\_\_\_ Grade \_\_\_\_\_

**ASSIGNMENT:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Types of materials needed:

- Books
- Periodicals
- Internet Sites
- Databases
- Other \_\_\_\_\_

Please indicate any restrictions or specific requirements if any \_\_\_\_\_

Starting Date \_\_\_\_\_ Due Date \_\_\_\_\_

Number of students involved \_\_\_\_\_

Please e-mail this form and a copy of the assignment to [info@medinalibrary.org](mailto:info@medinalibrary.org) or fax to 585-798-4398.