

LEE-WHEDON MEMORIAL LIBRARY
ANNUAL MEETING
May 10, 2021

In attendance:

Board of Trustees: C. Kiebala, S. O'Dea, D. Schwert

Staff: K. Mostyn, S. Covis

Guests: T. Schwert, C. Cooper

Board Vice President S. O'Dea called the meeting to order at 7:00 p.m. and appointed K. Mostyn as Clerk. As Clerk, K. Mostyn read the notice of the meeting.

The Director's Report was read by K. Mostyn. 2020 was an interesting year at the library. Our annual circulation statistics dropped by 46% and COVID-19 continues to impact library services and statistics. Most of our programs were either virtual or take and make kits. However, we are slowly resuming in person programming and will be using our property at 218 North Ave for summer reading programs. Outreach to childcare centers have resumed as have school tours. We implemented several new online resources including HelpNow, VetNow, and Beanstack to aid in our outreach efforts. Library staff helped register residents for vaccination appointments, apply for unemployment benefits, and distinguish between misinformation and factual information.

The minutes of the 2020 Annual Meeting were read and approved on a motion made by C. Kiebala, seconded by S. O'Dea and approved by all.

The 2020 Lee-Whedon Annual Review prepared by S. Kleinhans was distributed.

D. Schwert read the Annual Report on behalf of the Board of Trustees. D. Schwert began by acknowledging the terrific work of C. Cooper and to commend K. Mostyn and S. Covis for assuming the roles of Director and Assistant Director after her retirement. The transition has been seamless, even under the difficult times. Lee-Whedon closed to the public on March 16th due to the COVID-19 pandemic for 16 weeks. We offered 33 virtual programs during that time. Despite our closure, 50,593 users availed of the facility and services. Patrons borrowed over 35,000 physical items. Use of digital materials increased substantially with over 45,000 downloads. Nearly 4,000 people attended our programs. Head Start and pre-K students enjoyed enrichment sessions. The library looks forward to gradually bringing back all of our programming to the community over the coming year.

As part of the Library's long-range plan, we replaced the original HVAC unit in the building. This update will save on our heating and cooling costs for years to come. We also installed an improved air filtration system to keep our staff and community safer.

Lee-Whedon is a vital and valuable community asset. The Board is proud of the staff, the collection, the programming, and the many services offered. I would like to thank my fellow Board members for their time and dedication.

S. O'Dea was nominated to fill a five-year term on the Board of Trustees by C. Cooper, seconded by D. Schwert and approved by all. As no other candidate was nominated, C. Kiebala made a motion to close the nominations and for the clerk to cast one ballot, seconded by C. Cooper and approved by all. All in attendance voted aye for S. O'Dea to be elected for a 5 year term. Those present congratulated him on his election.

S. O'Dea presented the 2021-2022 budget. The Board has finalized and approved a budget for 2021-2022. As in past years, the budget reflects the Board's concern for providing materials and services to the community as well as maintaining a viable building. The Board is sensitive to pressures felt by taxpayers at this time. The budget will not increase the library tax, remaining unchanged from the 2020-2021 budget at \$546,285, which is also unchanged from the 2019-2020 budget. The total budget amount is \$610,000 and will decrease from 2020-2021 which was

\$616,792. The Board and Staff are committed to re-creating access to material while also safeguarding the health of staff and patrons.

K. Mostyn called for a motion to adjourn. A motion was made by S. O'Dea and was seconded by C. Cooper and approved by all at 7:13 pm.

Respectfully submitted
S. Covis 5/10/2021