

LEE-WHEDON MEMORIAL LIBRARY
ANNUAL MEETING

May 13, 2024

DRAFT

In attendance:

Board of Trustees: K. Boice, C. Kiebala, I. Mark, S. O'Dea, D. Schwert

Staff: K. Mostyn, S. Covis

Guests: J. Kiebala, L. Kiebala

Board President C. Kiebala called the meeting to order at 7:05 p.m. and appointed K. Mostyn as Clerk. As Clerk, K. Mostyn read the notice of the meeting.

The Director's Report was read by K. Mostyn. 2023 was a great year for Lee-Whedon. Our annual circulation statistics continued to increase. 52,316 physical items and 51,453 digital items were borrowed: a total increase of 4.3%. We sent 7,193 items through interlibrary loan and borrowed 4,202 from other libraries. The library received \$8,375 in grants to augment increased costs and create new collections. We answered 3,624 reference questions. The meeting room was reserved by community organizations 65 times, including Baxter, the Sandstone Society, the Village of Medina, and multiple County departments. We offered 371 program with 6,899 people attending, a 31% increase from the previous year. Overall, the library continues to remain a vibrant and essential service in Medina.

The minutes of the 2023 Annual Meeting were read and approved on a motion made by K. Boice, seconded by I. Mark, and approved by all.

C. Kiebala read the Annual Report on behalf of the Board of Trustees. Lee-Whedon was a hive of activity as 49,925 community members availed of the facility and services. Outreach has continued to be successful with visits to Head Start, Toddler's Inn, and P. Raising Kids. The library participated in the Memorial Day parade and the MAP Murder Mystery.

The Board began exploring options for a building expansion in 2023. A community survey was conducted, followed by the creation of a building committee. This committee met with architects to design a building that would meet the library's needs today and long into the future. Next, we formed a community driven steering committee and hired a consultant to conduct a feasibility study. Together they determined that the library needs to expand in order to continue meeting the needs of the community, and an expansion is heartily supported by the community.

Lee-Whedon continues to be a vital and valuable community asset. The Board is proud of the staff, the collection, the programming, and the many services offered. I would like to thank my fellow Board members for their time and dedication.

K. Boice was nominated to fill a five-year term on the Board of Trustees by D. Schwert, seconded by S. O'Dea and approved by all. As no other candidate was nominated, S. O'Dea made a motion to close the nominations and for the clerk to cast one ballot, seconded by I. Mark and approved by all. All in attendance voted aye for K. Boice to be elected for a 5 year term. Those present congratulated her on her election.

C. Kiebala presented the 2024-2025 budget. The tax levy for 2024-2025 is \$580,913. The Board of the Lee-Whedon Memorial Library is cognizant of rising costs and has chosen to keep our tax levy at the same rate as 2023-2024. As such, we will not be holding a budget vote this year.

C. Kiebala called for a motion to adjourn. A motion was made by I. Mark and was seconded by K. Boice and approved by all at 7:17 pm.

Respectfully submitted
S. Covis 5/14/2024