



Displays and Exhibits Policy

As an educational and cultural institution, the Lee-Whedon Memorial Library welcomes exhibits and displays of interest, information, and enlightenment to the community. Displays of handiwork, historical material, nature study, or any other material deemed of general interest may be exhibited. The Director shall accept or reject material offered for display based on its suitability and availability.

The Library assumes no responsibility for the preservation or protection, and no liability for possible damage or theft of any item displayed or exhibited. All items placed in the Library are there at the owner's risk.

Areas available to the public for displays and exhibits are the meeting room and the general bulletin board. The Director may allow displays in other areas of the library at his/her discretion. The Program Area is designed primarily as a library programming space; it is not a public space. Non-library use of the area is limited to temporary passive displays of information on health, social service, and public awareness topics.

A release must be signed by the exhibitor before any artifact can be placed in the library.

Lee-Whedon Memorial Library Display and Exhibit Release

I, the undersigned, hereby lend the following works of art or other material to the Lee-Whedon Memorial Library for exhibit purposes only. In consideration of the privilege of exhibiting them in the Library, I hereby release said Library from responsibility for loss, damage, or destruction while they are in the possession of the Library.

Exhibit to be held: _____

Dates: _____

Description: _____

Signature: _____ Date: _____

Phone Number: _____

Reviewed, revised and approved

10/29/2007