

Hotspot Lending Agreement

Borrower's Name: _____ Phone Number: _____

Library Card Number: _____ Address: _____

Date of Checkout: _____ Due Date: _____

Returned (staff date and initial): _____

Called overdue (date and initial): _____

Internet data turned off (date and initial): _____

Before borrowing a hotspot from the Lee-Whedon Memorial Library, please read the policies listed below and sign to verify that you understand the lending requirements.

- Must be 18 years or older
- Must have a library card in good standing
- Hotspot must be checked out on your own card
- Hotspot can be checked out for two weeks at a time with no renewals
- If the hotspot is overdue, the internet data will be deactivated and the hotspot will no longer work
- Do not return the hotspot in the bookdrop. The hotspot must be returned inside, to the Medina library only
- One hotspot per household
- All associated items must be returned with the hotspot: hotspot, case, and charger
- Parents/guardians are responsible for use of the hotspot by minors.
- The library will accept holds on hotspots. Patrons will be notified when their hold is ready for pick-up. Patrons will have one week from the time of the notification call to check out the hotspot, after such time it will be released to another patron. Hotspots can only be checked out and returned at the Medina library. We will not send them to another library
- Failure to adhere to these policies may result in user being prevented from using this service in the future.

By signing below, you are verifying that you have read and understood the policies listed above, and you agree to abide by these terms.

Signature: _____

Date: _____

Hotspot Lending Policy

Before borrowing a hotspot from the Lee-Whedon Memorial Library, patrons must read the lending policy and sign an agreement form to verify they understand the lending requirements.

To borrow a hotspot from the library, patrons must follow the policies listed below:

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