

Lee-Whedon Memorial Library
Board Meeting November 13, 2017

Present: I. Mark, C. Kiebala, S. O'Dea, D. Schwert, C. Cooper, K. Mostyn

Absent: B. Conners

The Open Hearing was held.

C. Cooper called the meeting to order at 4:02 p.m.

The Agenda was unanimously adopted on a motion made by S. O'Dea and seconded by I. Mark

The October minutes were unanimously approved on a motion made by D. Schwert and seconded by S. O'Dea.

Financial Reports were distributed for the month of October:

- October Deposit \$1131.65 (Re-Reg \$24, Memorials \$180, Fines \$463.76, Fax \$322, Notary \$38, Lost \$76.89, Programs \$11)
- Aging: \$49,933.71, Transactions: \$-2,923.54
 - All trustees present read and initialed the reports
- C. Kiebala made a motion to pay the bills and it was seconded by I. Marks. The motion passed unanimously.
- Received first check from MCSD and deposited into Bank of Castile, \$262,971.63
- C. Cooper has scheduled an appointment with M&T Bank regarding the CD. She and K. Mostyn will go as they will both be signers.
- C. Cooper received a \$2,500 grant from Go-Art for her Finally Fridays! series.
- C. Cooper will move the balance of last year's budget over to the Capital Account once we receive the second check from MCSD.
- We had to call the plumber as sewage was backing up into a bathroom. Bill will be paid when received.
- The Financial Report was reviewed and unanimously approved on a motion made by I. Mark and seconded by S. O'Dea.

Our monthly statistics for October were an attendance of 5,706, circulation of 7,039, Overdrive downloads of 83, Zinio downloads of 20, Hoopla downloads of 204, and computer use of 662.

Freed-Maxxick was here for 1.5 days for our audit. It was very seamless. They sent a list of required documents which S. Kleinhans had ready for them. No comments or concerns were raised to our knowledge.

C. Cooper has created an Animal policy regarding service dogs, emotional support dogs, and therapy dogs. It details which types are allowed and which are not, what questions are allowed to be asked, and what behaviors are allowed or not allowed. The Board will continue to review the proposed policy for discussion at the next meeting.

C. Cooper asked if any contact information had changed for the Trustees. No one had any changes.

K. Mostyn just returned from NYLA. She felt a major theme was removing barriers to access and that there would likely be some system wide discussion about implementing various ways to accomplish that. Some thoughts were eliminating fines for children's materials, all libraries offering the same circulation length, allowing computer access despite having blocked cards, etc. K. Mostyn also attended her first Leadership and Management Academy session, HR Management, and found it very interesting. She thanked the Board for paying for her tuition for the program.

Lee-Whedon is once again supporting the Medina Area Association of Churches by collecting mittens, scarves, socks, and peanut butter and jelly. We also have a MAAC barrel for toy donations. All donations go to people in need in our community.

C. Cooper was invited to attend a discussion at the MCSD regarding their I Read campaign. She was part of a panel discussing literacy and how to encourage reading. It was during a Superintendents Day and this was one of the workshops provided for teachers to attend. The panel expressed interest in having a meeting at Lee-Whedon to continue the discussion.

Joy Cameron has done another lovely display for us. The theme for November is remembering our Veterans. She crocheted tons of red poppies and included a variety of war memorabilia.

C. Cooper received the price list for the Seward Johnson statues. She forwarded this information to all. The prices are higher than we can afford. C. Cooper asked the Board if they wanted her to try contacting Judith again regarding the triptych; she has received updated contact information for her. They felt that was a good idea. C. Cooper will follow up.

The young ladies who were caught vandalizing the library did receive a bill for the cleaning supplies they used but no response has been received.

Upcoming Programs:

- Polish-American Christmas Traditions on November 29th
- Snowmen Craft on November 18th
- Family Movie Night showing Moana on November 17th
- Inclusive Playgroup on November 18th
- Old Tyme Christmas Story time on November 25th
- Santa Story time on Dec 1st
- Holiday Craft on Dec 1st
- Brushstrokes Craft on November 10th was good

The Board meeting was adjourned at 4:49 p.m.

The next Regular Board Meeting is December 11 at 4:00 p.m.