

Lee-Whedon Memorial Library
Board Meeting November 8, 2021

Present: K. Boice, C. Kiebala, I. Mark, S. O'Dea, D. Schwert, K. Mostyn, S. Covis

Meeting was held via Zoom.

The Open Hearing was held. No one was in attendance.
K. Mostyn called the meeting to order at 4:01 p.m.

The agenda was unanimously adopted on a motion by K. Boice and seconded by S. O'Dea.
The October minutes were unanimously approved on a motion made by D. Schwert and seconded by C. Kiebala.

Financial Reports were distributed for the month of October:

- October Drawer Deposit: \$1,254.98 (Fines: \$91.50, Fax: \$134, Notary: \$35, Copies: \$567.85, Re-Reg: \$14, Memorials: \$220, Donations: \$12, Rundell: \$36, Refund: \$14.99, Book reimbursement: \$45.97, Program fees: \$77).
- Non-Drawer:
 - Square automatic deposit: \$343.10
- Credit card: We were approved for a Bank of Castile credit card; we are just waiting for it to arrive.
- Transaction: \$8,398.14, Aging: \$47,526.97
- S. O'Dea made a motion to pay the bills and was seconded by K. Boice. The motion passed unanimously.
- The Financial Report was reviewed and unanimously approved on a motion made by K. Boice and seconded by C. Kiebala.

Our monthly statistics for October were an attendance of 3,961, computer use of 264, and Hoopla downloads of 285. The circulation and Overdrive statistics have not arrived yet for the month of October.

Director's Report:

NIOGA:

Orleans County Legislature Presentation: K. Mostyn, along with others from NIOGA, visited the County Legislature to ask for continued funding. A presentation was given about how money is spent and distributed, internet dead spots in the area, and the digital offerings from the libraries.

Lee-Whedon:

2022 Holiday Closures: The Board unanimously approved the library's holiday closure dates for 2022 on a motion by C. Kiebala and seconded by S. O'Dea.

Trustee Book Club: The first webinar for the Trustee Handbook Book Club took place. It was a very good, general discussion about the new handbook and provided an opportunity for anyone to ask questions. There will be another webinar if Trustees were not able to attend this one.

WNYLRC AIG Grant: K. Mostyn applied for the Access and Innovation Grant through WNYLRC to finish the project of digitizing all of the newspapers the library has on microfilm. Results will not be available until February.

WNYLRC Immersive Experiences Grant: This is a new grant K. Mostyn is in the process of applying for through WNYLRC. With the grant, the library would purchase a 360 degree camera that could be used to record video tours

of a location or an object of historical significance. These recordings would provide an opportunity for viewers to visit these places and objects without going to the location.

NYLA: S. Covis and K. Withey attended the 2021 NYLA Annual Conference in Syracuse last week, and S. Kleinhaus attended a workshop at the conference. The programs were very informative, and it was a great experience.

Staff Christmas Party: The Board unanimously approved to close the library from 12-2 on December 13 for the staff Christmas party on a motion by C. Kiebalá and seconded by S. O'Dea.

Programs: The Medina Historical Society will be doing a presentation on Curiosities from the Vault. A Medicare representative will be in on a Thursday evening to discuss the facts of Medicare. A series of programs on digital banking will be offered again; so far, there is no interest. There will be several craft programs, a paint and sip, and a family movie night over the next couple of months. We will be setting up a virtual Santa Claus visit this year due to COVID regulations.

Other: The library will be closing early at 5:00 p.m. on Wednesday, November 24th and closing for Thanksgiving on the 25th; regular hours will resume on the 26th.

Meeting was adjourned at 4:36 p.m. on a motion by C. Kiebalá, seconded by I. Mark and approved by all.

The next regular Board Meeting is December 13, 2021 at 4:00 p.m.

Respectfully submitted

S. Covis 11/10/2021