

Lee-Whedon Memorial Library
Board Meeting September 11, 2023

Present: K. Boice, C. Kiebala, I. Mark, S. O'Dea, D. Schwert, K. Mostyn, S. Kleinhans

Open Hearing:

The Open Hearing was held. No one was in attendance. K. Mostyn called the meeting to order at 4:00 p.m.

Adoption of Agenda:

The agenda was unanimously adopted on a motion by S. O'Dea and seconded by C. Kiebala.

Approval of Minutes:

The August minutes were unanimously approved as amended on a motion made by S. O'Dea and seconded by C. Kiebala.

Financial/Business Reports:

Financial Reports were distributed for the month of August. K. Mostyn explained that the fine revenue of \$83 are late charges from other libraries and that is money that we keep.

- Deposit: \$3,858.96
- Transaction: (\$2,099.54), Aging: \$29,117.45
- I. Mark made a motion to pay the bills and was seconded by K. Boice. The motion passed unanimously.

Director's Report:

The Director's Meeting last month was canceled so there is no NIOGA news to report.

NY Forward Grant

K. Mostyn attended the last meeting for the NY Forward grant and Lee-Whedon has made it through the first round. There will be a public input meeting on Wednesday, September 13 at 6:00 p.m. at Central Office at the high school, where each attendee will be given 4.5 million to spend. This is a way to get the input of the community to determine where they would like to see the money spent. Participants are not aware of which projects have made it through the first round. If you are unable to make it to the meeting, there is a survey that can be completed online. K. Mostyn will send the link to the board members.

Book Sale

The Friends of the Library book sale was a success with \$730 taken in during a two-week period. This reflects a smaller profit from last year due to fewer books and no price increase.

Front Doors

We were given a quote to have the front doors replaced with slider doors for a cost of \$28,000.00. The tech indicated that if we had the right transmitters and receivers installed, the doors would work better. We did that instead for a cost of \$552.00.

New Phones

We had our new phone system installed by Wiretek. Everything seems to be working fine. The ringer is a bit obnoxious but that can be adjusted.

Statistics: Our monthly statistics for August were an attendance of 4,842, circulation of 4,816, computer use of 488, Libby downloads of 296, and Hoopla downloads of 398.

Programs:

We had a great summer! Sam and Tricia had very good programs all summer long. We ended the summer with a pizza party with donated pizzas by Marks, Avanti's, Captain Kids, Cusimano's, Champs, and Tops. Everything was eaten right up! A homeschooling event at the YMCA was attended by Tricia and Joy on Friday to share resources with the homeschool co-op. Joy attended as a consultant and was able to give away 4 boxes of books. Tricia has developed a program solely for children of homeschoolers called HomeCool once a month, with the first one being held on October 11. Dog Days is the theme for September with three programs being held: Snuffle Mats, Therapy Dog, and Reading with Carl. Sam's September teen and adult programs include Paper flowers and Fairy Wreaths. Paint and Sip is scheduled for October with patrons already signing up. The Medina Historical Society Program will be starting up again on the last Monday of this month. Renee Lama will be discussing her new book about Medina restaurants. We will have a book signing with Roland Howell on Oct. 14 from 11-1. All proceeds from the sale of his book will be donated to the library.

Vending:

A local patron inquired whether we would be interested in housing a vending machine with healthy options. Livonia Library has a machine and they have no issues with theirs. It was decided that this would be shelved for later consideration after our expansion when we will have more space options.

Expansion:

K. Mostyn has submitted a letter of intent for \$15,000 to the Rochester Community Foundation. They have \$50,000 to give away and letters need to be submitted by the end of the month.

Naming Rights:

It was decided that we will only allow 19 glades. We don't want too much signage, less is more. We will allow one size brick with the engraved name being kept for 30 years.

Steering Committee:

The next meeting will be Tuesday at 6:30. We have had good attendance with consistent participation. They are deciding which people Ann will contact to visit first and those visits will start in October. She hopes to finish these up by December.

Other Business:

The carpets will be cleaned by Burriss on Monday, October 9. The children's section has a bit of an odor as well as some stains.

K. Mostyn and S. Kleinhans will be applying for grants through Curtis and Sandstone to purchase a new podium for the programming area. Our old podium is ok for smaller spaces so will be used in one of the rooms after the expansion.

The puzzlers wish to donate a puzzle table so room will be made for that when we expand.

The meeting was adjourned at 5:02 p.m. on a motion by C. Kiebala, seconded by S. O'Dea and approved by all.

The next regular Board Meeting is October 16, 2023 at 4:00 p.m.

Respectfully submitted

S. Kleinhans 9/12/2023