

**Lee-Whedon Memorial Library
Special Meeting April 24, 2023**

Present: K. Boice, C. Kiebala, I. Mark, K. Mostyn, S. Covis

Open Hearing:

The Open Hearing was held. No one was in attendance. K. Mostyn called the meeting to order at 10:00 a.m.

Adoption of Agenda:

The agenda was unanimously adopted on a motion by C. Kiebala and seconded by K. Boice.

Ann Shephard from Ivy Partners was present to discuss the proposed agreement between Lee-Whedon Memorial Library and Ivy Partners regarding a fundraising campaign for the upcoming building project. She went over the process of beginning the fundraising campaign, including what responsibilities the library and Ivy Partners would have. The Pre-Campaign phase would cover a feasibility study to determine whether the fundraising campaign would be realistic in this area at this time. Ann also went over the makeup of the required Campaign Steering Committee, the duties of the committee members, and the duties of the Campaign Coordinator. Ann will rework the agreement so that the wording is clearer, and this will be presented at the next meeting of the Board.

A discussion was held among Trustees on the procedure for Bonding, which will be another avenue used for gathering the necessary funds for the building project. We have met with Harris Beach, legal advisors who we may contract with for the Bonding process when we reach that point.

Trustees discussed the development of the Steering Committee and came up with a list of community members who could be approached to join the committee. K. Mostyn will compile contact information for the individuals on the list to be distributed at the next meeting so that we can begin to put together the committee.

The meeting was adjourned at 12:13 p.m. on a motion by C. Kiebala, seconded by I. Mark, and approved by all.

The next regular Board Meeting is May 8, 2023 at 6:00 p.m.

**Respectfully submitted
S. Covis 4/24/2023**